

PESTICIDES REGISTRATION OFFICE

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PESTICIDES REGISTRATION PROCEDURE

The applicant for registration and importation of pesticides must be a registered company with warehouses (See below for warehouse specifications). The pesticides must be sourced from the manufacturer or their subsidiaries and NOT from hard wares, retail outlets or other middlemen. It must be noted that all new sources of pesticides must be inspected by at least one officer from the Pesticides Registration Office before registration can be granted. May you also note that registration for all the chemicals is required before pesticides import permits are issued. Outlined below is the step by step procedure for registration of pesticides.

- 1) Identify the Manufacturer (Source/Supplier)
- 2) Obtain the following documents from the Manufacturer:
 - a) Letter from supplier confirming that they will supply pesticides to the company in question.
 - b) Material Safety Data Sheet
 - c) Toxicology Data
 - d) Certificate of product analysis
 - e) Sworn Statement of Product profile
 - f) Efficacy Field Trial Data from at least one country where the product is registered. This data should preferably be from a country with similar climatic conditions to Zimbabwe.
 - g) Evidence of registration of the pesticides in the country of origin and in at least one country with similar climatic conditions to Zimbabwe. The evidence should be in the form of registration certificates of the pesticides.
- 3) Apply for Experimental Import Permit (The quantity should not exceed 5 kg or 5 litres, whichever is applicable). This is for active ingredient analysis and for efficacy field trials.
- 4) Send Pesticides samples to Chemistry and Soils Research Institute Laboratory or Tobacco Research Board for active ingredient analysis.
- 5) Conduct efficacy field trials. One season Local Trial work is mandatory for Generic Pesticides when the identified manufacturer is new. No Local Trial work is required if there are two or more Local Pesticides Distributors importing from the identified Manufacturer (Generic Pesticides). Trials should involve the Pesticides Registrar and they should be done in collaboration with Plant Protection Research Institute Officers
- 6) For all Non-generic pesticides applicants are required to undertake three consecutive seasons of trial work in collaboration with the pesticides registrar and Plant Protection Research Institute officers.
- 7) At the end of the trials, the following should be submitted in dossiers for each of the chemicals to be registered:
 - a) A completed P1 (blank forms are obtained from the Pesticides Registrar)
 - b) Information in section 2 from the manufacturer and results of laboratory analysis as well as field trials' data.
 - c) Draft Zimbabwean labels.
- 8). When registration is completed, as shown by the granting of a Registration Certificate, the applicant may then apply for import permits.
- 9) It must be noted that the registration is valid for three years after which the registration needs to be renewed (see registration renewal requirements below).

NOTE:

1. Registration material remains the property of the source (manufacturer) of the pesticide BUT Registration Certificates remain the property of the Zimbabwean Company. We are bound by the position of the manufacturer on the maintenance of registration e.g. if the manufacturer instructs us to cancel registrations which were done using their material, we will comply.

2. Companies have full responsibilities for conflicts arising as a result of the use of trade names and trademarks. Companies are advised to conduct a thorough check on registered trade marks before writing them on pesticides registration application forms. This should be done for Zimbabwe and outside. We will do everything we can to stop violation of the use of trade names or trade marks but the applicant will assume full responsibility of any claims against the use of trade names.

3. All applicants must have relevant at least a Bachelor of Science in Agriculture, preferably Crop Science. Other qualifications in handling pesticides may also be considered. This is meant to ensure that Chemicals are properly used.

WAREHOUSE SPECIFICATIONS

- ❖ It is mandatory for Pesticides Registration and Retail Applicants to have their warehouses inspected before Pesticides Registration is done.
- ❖ Warehouse inspections are to be conducted by the Pesticides Registration Office in collaboration with Ministry of Health and Child Welfare. The warehouses must be registered by the Environmental Management Agency and Local Authorities.
- ❖ Warehouses shall have the following features:
 - Fire Extinguishers
 - Septic Tank
 - Adequate Ventilation
 - Good Drainage System
 - Saw Dust in case of spillages
 - Located away from Residential Areas and Central Business District (C.B.D)

IMPORT PERMIT APPLICATION REQUIREMENTS

- ❖ Application Form x3
- ❖ Registration Certificate x3
- ❖ Proforma Invoice x3

NOTE

- ❖ The source of the pesticide products should conform to the source on the registration certificate or the one in our records
- ❖ When importing, companies should import at least 1 litre or 1kg for random sampling and to be analyzed for active ingredient content.

REGISTRATION RENEWAL REQUIREMENTS

- ❖ P.2 Form x 3
- ❖ Registration Certificate x3
- ❖ Approved Labels x3
- ❖ Proforma Invoice